



**PRIORITY 1  
BACK TO BASICS**

WORKING WITH PARTNERS TO ENSURE THE 6 PRINCIPALS OF SAFEGUARDING ARE EMBEDDED IN PRACTICE. MAKING SAFEGUARDING PERSONAL IS PART OF EVERYTHING WE DO.

**PRIORITY 2  
SYSTEMS, PROCESSES & PERFORMANCE**

MAKE SURE THAT ALL SERVICES HAVE APPROPRIATE SYSTEMS AND PROCESSES IN PLACE TO SUPPORT AND SAFEGUARD ADULTS EFFECTIVELY.

**PRIORITY 3  
STRENGTHEN PARTNERSHIP**

MAKE SURE THAT PARTNERS, ORGANISATIONS AND COMMUNITIES WILL WORK TOGETHER TO PREVENT ABUSE FROM HAPPENING.

## Rotherham Safeguarding Executive Group Terms of Reference

### 1. Rotherham Safeguarding Executive Group Membership and Contact Details

Organisation	Job Title
Independent Chair	Independent Chair
Rotherham Metropolitan Borough Council	Strategic Director - Adult Care, Housing and Public Health
South Yorkshire Police	Chief Superintendent and District Commander (Rotherham)
Integrated Care Board (ICB)	NHS South Yorkshire ICB Chief Nurse (Doncaster)
Rotherham Metropolitan Borough Council	Safeguarding Board Manager

### 2. Introduction

The Rotherham Safeguarding Adult Boards (RSAB) primary objective is to:

***Ensure that local safeguarding arrangements and partnerships act to help and protect adults at risk or experiencing neglect and or abuse***

The Rotherham Safeguarding Adults Board Executive Group reports to and drives forward the work of the Safeguarding Adults Board.

### 3. Purpose

The purpose of the RSAB Executive is to be responsible for effectively managing the strategic plan RSAB. The Executive will be a conduit between the sub-groups and the RSAB to monitor progression of work and raise areas requiring scrutiny or challenge to the RSAB. This will support collaborative working across the sub-groups and that where executive decisions are required these are brought to the attention of the RSAB.

The Executive will primarily:

- Co-ordinate, drive and oversee the delivery of the work plan
- Ensure co-ordination of the work of the sub-groups
- Monitor effective agency contribution to safeguarding vulnerable adults
- Provide support, oversight, and escalation of critical safeguarding issues



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#### **4. Roles and Responsibilities**

The Executive will:

- Ensure the delivery of the 3-year strategic plan, annual reports, and the strategic agenda for safeguarding at a local and regional level
- Co-ordinate multi agency activity and commitment and hold partners to account in achieving a system response and ownership of our safeguarding agenda
- Oversee, direct, and focus the work of the sub-groups to achieve outcomes
- Ensure that all partners commit to and realise a culture of learning and continual improvement to safeguarding outcomes, recommendations, and policy changes
- Monitor progress and overseeing risks associated with the safeguarding agenda
- Identify, co-ordinate and promote inter agency communications in relation to safeguarding
- Maintain up to date information on national issues, changes, and strategic policy
- Forward plan the RSAB agenda to achieve real purpose and value
- Champion the voice of the person and ensure adherence to the principles of 'Making Safeguarding Personal'

#### **5. Accountability**

Members of the Executive will:

- Hold each other to account
- Embed the RSAB vision and strategy
- Embed safeguarding principles with a particular focus on Making Safeguarding Personal
- Implement its own safeguarding policy and evaluate its effectiveness in contributing to a system response
- Receive, shape, and contribute to the annual report and strategic 3-year plan

Members are responsible for disseminating decisions and actions required back to their respective organisations.

# ROTHERHAM SAFEGUARDING ADULTS BOARD

## EXECUTIVE GROUP TERMS OF REFERENCE

WEBSITE: [WWW.RSAB.ORG.UK](http://WWW.RSAB.ORG.UK)

TO REPORT A SAFEGUARDING CONCERN: 01709 822330



### OUR STRATEGIC PLAN (2022-2025)

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Attendees are expected to make every effort to attend meetings. If representatives cannot attend a meeting, they should formally submit apologies to the Chair (Moira Wilson) in advance.

The meeting must be quorate. Quorum will be representation from each of the partner organisations.

### 6. Meeting

The Rotherham Safeguarding Executive Group is to meet bi-monthly for 1.5 hours.

### 7. Meeting Papers

All papers to be submitted to the meeting for consideration should be sent to the meeting organiser by Friday 12.00 noon of the previous week.

All members will commit to reading reports in advance of the meeting.

Report authors and performance leads will present reports and receive feedback from members on the day. Reports should be clear and concise.

### 8. Forward Plan

The RSAB Executive forward plan will ensure that reports and other regular information are planned in accordingly throughout the year and received within appropriate timescales.

**Review Date: June 2024**