



OUR STRATEGIC PLAN (2022-2025)

**PRIORITY 1
BACK TO BASICS**

WORKING WITH PARTNERS TO ENSURE THE 6 PRINCIPALS OF SAFEGUARDING ARE EMBEDDED IN PRACTICE. MAKING SAFEGUARDING PERSONAL IS PART OF EVERYTHING WE DO.

**PRIORITY 2
SYSTEMS, PROCESSES & PERFORMANCE**

MAKE SURE THAT ALL SERVICES HAVE APPROPRIATE SYSTEMS AND PROCESSES IN PLACE TO SUPPORT AND SAFEGUARD ADULTS EFFECTIVELY.

**PRIORITY 3
STRENGTHEN PARTNERSHIP**

MAKE SURE THAT PARTNERS, ORGANISATIONS AND COMMUNITIES WILL WORK TOGETHER TO PREVENT ABUSE FROM HAPPENING.

Rotherham Safeguarding Sub-Group: Policy and Practice Terms of Reference

The purpose of the Safeguarding Adults Policy and Practice Subgroup is to lead the development, implementation, monitoring, evaluation, promotion and review of Rotherham Safeguarding Adults Board multi-agency policies and procedures.

1. Specific Responsibilities

1.1 To ascertain and agree the required multi-agency policies and procedures in Rotherham legislation and best practice.

To develop an annual work plan which addresses the agreed requirements.

To review any existing multi-agency policies and procedures to ensure that they are fit for purpose.

To develop multi-agency policies and procedures where there are identified gaps.

To ensure that all multi-agency policies and procedures take into account any relevant learning from

- Local and national Serious Case Reviews
- Evidence from research and good practice
- Changes to legislative and regulatory regimes
- Following feedback from agencies
- Performance data provided by the relevant subgroup

To ensure that an appropriate period of consultation, for each policy and procedure, is undertaken with the relevant organisations, stakeholders, and forums.

To present all policies and procedures to Rotherham Safeguarding Adults Board for agreement and adoption.

To ensure linkages with the relevant subgroups for training and implementation of all policies and procedures.

To receive updates from all partner organisations regarding the application of all policies and procedures and take account of any suggestions for improvement.

1.2 Inform the Safeguarding Adult's Board:

Ensure that policy commissioned by the Board is developed and reviewed on a regular basis.

Ensure that procedures are developed to ensure that Safeguarding Adults activity in Rotherham is robust and co-ordinated between and within each agency.

Ensure that all policy and procedure promote confidentiality, dignity, and effective access to safeguarding for all communities in Rotherham.

Gain assurance from the relevant SAB Subgroups that the policies and procedures are effectively distributed and monitored.

Provide a summary report from the Group.

- 1.3 Explore and review information in line with changes in legislation, government policy and local practice experience and advise The Safeguarding Adults Board of the appropriate information.
- 1.4 Establish Task and Finish Groups to undertake specified and required activity and to oversee and review the work of these groups.
- 1.5 Provide exception reports for the Safeguarding Adults Board.

2. Format

- 2.1 The Principal Social Worker (PSW) and Head of Professional Practice for Safeguarding from RMBC chairs the group with an appointed Deputy Chair from any of the other partner agencies.
- 2.2 Meetings of the Safeguarding Adults Policy and Practice Subgroup will be held bi-monthly. The duration of the meeting will be 2 hours.
- 2.3 Each statutory member agency should nominate a lead officer and deputy with sufficient authority to speak on the agency's behalf, feed back and effect necessary changes on issues brought to or arising from the group: for example, compliance, policy, practice, and training. The voluntary and community sector (VCS) representative will bring a sector perspective on discussions and will report back to the VCS on any actions required by them.
- 2.4 Each partner agency will contribute agenda items of particular relevance to their agency's national/local policy issues or experience. Or any other item thought to be relevant to the Safeguarding Adults Procedure and Policy subgroup.
- 2.5 Terms of Reference for the Safeguarding Adults Procedure and Policy subgroup will be reviewed annually.

3. Safeguarding Adults Policy and Practice Subgroup Membership:

Organisation	Job Title
Rotherham Metropolitan Borough Council	Principal Social Worker (PSW) (Sub-Group Chair)
The Rotherham Foundation Trust (TRFT)	MCA Lead, Named Nurse for Adult Safeguarding (Deputy Sub-Group Chair)
Rotherham Metropolitan Borough Council	Safeguarding Board Manager
Rotherham Metropolitan Borough Council	Adult Safeguarding Coordinator (Sub-Group Minute Taker)
Rotherham Metropolitan Borough Council	Head of Prevention and Early Prevention
Rotherham Metropolitan Borough Council	MCA/DOL and Safeguarding Strategic Lead
Rotherham Metropolitan Borough Council	Housing Business Development Manager
South Yorkshire Fire and Rescue	Safeguarding Officer
South Yorkshire Fire and Rescue	Safeguarding Officer
South Yorkshire Police	Police Inspector (Safeguarding)
The Rotherham Foundation Trust (TRFT)	Deputy Colleague For Deputy Chair
Integrated Care Board (ICB)	Deputy Designated Professional - Safeguarding Adults and Lead for Mental Capacity Act, DoLS and Court of Protection
Integrated Care Board (ICB)	Safeguarding Adults and Quality Lead
Rotherham Doncaster and South Humber Trust (RDASH)	Named Professional for Safeguarding
VA Rotherham	Director of (Project) Services

NB: Other partner agencies will be co-opted as appropriate to the Safeguarding Adults Operational Subgroup and the Task and Finish Groups.

Review Date: June 2024