



Rotherham Safeguarding Sub-Group: Performance and Quality Terms of Reference

The purpose of the Safeguarding Adults Performance and Quality Subgroup is to provide a joint agency forum for the development and monitoring of all performance related information in relation to Safeguarding Adults policy and practice in response to direction from the Safeguarding Adults Board.

1. Specific Responsibilities

1.1 Oversee the development of a quarterly Safeguarding Adults performance report including all partner agencies working to safeguard adults at risk from abuse and neglect including:

- **Incidence of Abuse;** to review a range of information on data by all statutory members as agreed through the dashboard data set.
- **Interventions;**
 - Proportionality – Proportionate and least intrusive response to the issues presented.
 - Prevention – The prevention of neglect, harm or abuse is a primary objective.
 - Partnership – Partnerships give organisations to work together, as well as with the local community to create solutions and assist in the detecting and preventing abuse.
 - Accountability – safeguarding is everyone’s business and accountability makes sure that everyone plays their part when it comes to safeguarding vulnerable people.
 - Protection – Providing support and representation for those in greatest need.
 - Empowerment – Ensuring people are confident and supported in making their own decisions and giving informed consent.
- **User Feedback;** results of feedback from users of the safeguarding service; complaints information.
- **Commissioning;** summary of the general “quality profile” of registered services in Rotherham; summary of position in respect of CQC ratings; placements by rating of home. The inclusion of this information is important because of the proportion of referrals about people receiving registered services, as well as the strong association between provider rating and number of safeguarding referrals.

1.2 Inform the Safeguarding Adults Board:

- Provide assurance that vulnerable people were being adequately protected from harm in their area;
- Understand the incidence and pattern of abuse in their locality;
- Be assured as the effectiveness and quality of interventions designed to protect vulnerable people from abuse.
- Provide a summary report form the Group

1.3 Explore and review information in line with changes in legislation, government policy and local practice experience and advise the Safeguarding Adults Board of the appropriate information.

- 1.4 Establish Task and Finish Groups to undertake specified and required activity and to oversee and review the work of these groups.
- 1.5 Carry out bi-annual assessment and peer reviews of partner organisations acting as a critical friend on behalf of the Safeguarding Adults Board.
- 1.6 Provide exception reports for the Safeguarding Adults Board.

2. Format

- 2.1 The Safeguarding Head of Safeguarding TRFT chairs the group with an appointed Deputy Chair from any of the other partner agencies.
- 2.2 Meetings of the Safeguarding Adults Performance and Quality Subgroup will be held monthly. The duration of the meeting will be 2 hours.
- 2.3 Each statutory member agency should nominate a lead officer and deputy with sufficient authority to speak on the agency's behalf, feed back and effect necessary changes on issues brought to or arising from the group: for example, compliance, policy, practice, and training. The voluntary and community sector (VCS) representative will bring a sector perspective on discussions and will report back to the VCS on any actions required by them.
- 2.4 Meetings must be quorum and have attendance from 3 of the partnership members (not including the chair). There is an expectation that members will attend a minimum of 8 meetings throughout the year and send a deputy when appropriate.
- 2.5 Each partner agency will contribute agenda items of particular relevance to their agency's national/local policy issues or experience. Or any other item thought to be relevant to the Safeguarding Adults Performance and Quality Subgroup. All members will be required to participate in audits.
- 2.6 Terms of Reference for the Safeguarding Adults Performance and Quality Subgroup will be reviewed annually.

3. Safeguarding Adults Performance and Quality Subgroup Membership:

Organisation	Job Title
The Rotherham Foundation Trust (TRFT)	Head of Safeguarding (Sub-Group Chair)
Rotherham Metropolitan Borough Council	Head of Service: Safeguarding and Mental Health (Deputy Sub-Group Chair)
Rotherham Metropolitan Borough Council	Safeguarding Board Manager
Rotherham Metropolitan Borough Council	Adult Safeguarding Coordinator (Sub-Group Minute Taker)
Rotherham Metropolitan Borough Council	Performance and Business Intelligence Service Manager
Rotherham Metropolitan Borough Council	Head of Prevention and Early Prevention
Rotherham Metropolitan Borough Council	Principal Social Worker (PSW)
Rotherham Metropolitan Borough Council	MCA/DOL and Safeguarding Strategic Lead
Rotherham Metropolitan Borough Council	Performance and Improvement Manager
Rotherham Metropolitan Borough Council	Safeguarding Assurance Team/Complex Lives and DAAOS Service Team Manager
South Yorkshire Fire and Rescue	Safeguarding Officer
South Yorkshire Fire and Rescue	Safeguarding Officer
South Yorkshire Police	Police Inspector (Safeguarding)
The Rotherham Foundation Trust (TRFT)	MCA Lead, Named Nurse for Adult Safeguarding
Integrated Care Board (ICB)	Deputy Designated Professional - Safeguarding Adults and Lead for Mental Capacity Act, DoLS and Court of Protection
Integrated Care Board (ICB)	Safeguarding Adults and Quality Lead
Rotherham Doncaster and South Humber Trust (RDaSH)	Named Professional for Safeguarding
Cloverleaf Advocacy	Chief Executive Officer
Barnsley and Rotherham Probation Delivery Unit	Senior Probation Officer/Team Manager

NB: Other partner agencies will be co-opted as appropriate to the Safeguarding Adults Performance and Quality Subgroup and the Task and Finish Groups.

Review Date: June 2024

